

HOST-FACILITY INFORMATION GUIDE

Secondary

Skills/Compétences Canada (SCC) would like to thank all host facilities in helping us host the Skills Canada National Competition (SCNC) in the secondary category.

Below is all the information you will need in preparation for the competition.

We encourage host facilities to review this information and also the information included in the competitor and proctor guides.

This document is subject to changes or additions until the competition, please review as needed. Changes and additions will be clearly marked.

1. MATERIAL AND EQUIPMENT

1.1 MATERIAL

In the contest description document for each skill area (which can be found on our website), the National Technical Committee (NTC) members has identified materials that competitors/host facilities will need to source prior to the competition. If it applies to your skill area, host facilities will be provided with a refund allowance for the purchase of these consumables. We recommend you contact your provincial/territorial skill office to arrange for a refund.

1.2 EQUIPEMENT

The required equipment is identified in the contest description which can be found on our website.

2. COMPETITOR SPACE

It is the responsibility of the competitor, proctor, and host facility to set-up the competitor space as per the instructions from the NTC. We strongly recommend that the competitor space be set-up prior to the competitor orientation. Safety is our main concern, let's keep this in mind when doing set-up. If there are any specific set-up requirements, they will be included in the contest description which can be found on your skill page, on our website (see competitor guide for location).



3. HEALTH AND SAFETY

3.1 SAFETY PROGRAM

The health and safety of our competitors, proctors and any SCNC participants is the utmost importance to SCC. You can find our health and safety manual on our website. Mandatory forms that will need to be completed and signed off prior to competition commencement. All forms will be signed using JotForm which is an electronic signature platform. The JotForm link will be shared in Google Classroom.

4. IT REQUIREMENTS

Host facilities are asked to review the IT requirement section included in the competitor guide and contest description. Host facilities should assist the competitor and proctor source the IT equipment required.

5. COMPETITION SUPPORT

At any time prior or during the competition, for any questions, please communicate with your provincial/territorial skill office or the SCC Competition Team at scvnksupport@skillscanada.com

