



CONTEST DESCRIPTION / DESCRIPTION DE CONCOURS

JOB SKILL DEMONSTRATION PRESENTATION: APTITUDES PROFESSIONNELLES

SECONDARY /
NIVEAU SECONDAIRE

Table of Contents

1 THE ESSENTIAL SKILLS FOR CAREERS IN THE SKILLED TRADES AND TECHNOLOGY	3
2 CONTEST INTRODUCTION	3
3 CONTEST DESCRIPTION	6
4 EQUIPMENT, MATERIAL, CLOTHING	6
5 SAFETY REQUIREMENTS.....	7
6 ASSESSMENT	8
7 ADDITIONAL INFORMATION	9
8 NATIONAL TECHNICAL COMMITTEE MEMBERS	9

1 THE ESSENTIAL SKILLS FOR CAREERS IN THE SKILLED TRADES AND TECHNOLOGY

SCC is currently working with Employment and Social Development Canada (ESDC) in order to bring awareness to the importance of Essential Skills that are absolutely crucial for success in the workforce. Part of this ongoing initiative requires the integration and identification of Essential Skills in contest descriptions, projects, and project documents. The next phase and very important aspect of our Essential Skills (ES) initiative is to provide an ES report card to each competitor at the Skills Canada National Competition. The purpose of the ES report card is to inform the competitor about their current level of essential skills based on their competition scores. With this knowledge, the competitor will be made aware which essential skill may require improvement. Full implementation is expected in the 2017 Skills Canada National Competition.

The following 9 skills have been identified and validated as key essential skills for the workplace in the legend below:

¹Numeracy, ²Oral Communication, ³Working with Others, ⁴Continuous Learning, ⁵Reading Text, ⁶Writing, ⁷Thinking, ⁸Document Use, ⁹Digital

These essential skills have been identified with in section 2.3 and/or 3.2 of your Contest Description. The top three Essential Skills for your area of competition have been identified on your Project and all other supporting project documents.

2 CONTEST INTRODUCTION

2.1 Description of the associated work role(s) or occupation(s).

<http://skillscompetencescanada.com/en/careers/employment/job-skill-demonstration/>

2.2 Purpose of the Challenge

The purpose of the competition is to evaluate each competitor's ability to demonstrate and fully communicate the process of the job skill. The skill demonstrated must reflect a skill area that is a component of the Canadian or a Provincial Skills Competition. See the list below for the Canadian Skills Contests. Provinces may, however, offer contests not listed. Job Skill demonstrations performed at the provincial level will be accepted at the national competition. Please refer to Skills/Compétences Canada Website for a continuously evolving list.

Mechatronics	Hairstyling	Job Search
Mechanical CADD	Aesthetics	Job Skill Demonstration
CNC Machining	Fashion Technology	Public Speaking
Office Software Applications	2D Character Computer Animation	3D Character Computer Animation
Welding	Automotive Service	Baking
Autobody Repair	Cooking	Aerospace Technology
Sheet Metal Work	Steamfitter-Pipefitter	Workplace Safety
Plumbing	Landscape Gardening	Robotics
Electronics	Refrigeration	Heavy Equipment Service
Web Site Development	IT Network System Administration	Car Painting
Electrical Installations	Graphic Design	Precision Machining
Automation and Control	Brick Masonry	Photography
Industrial Mechanic/ Millwright	Architectural Technology & Design	Outdoor Power and Recreation Equipment
Cabinetmaking	TV / Video Production	Carpentry

2.3 Duration of contest

The number of days of the contest will be based on the number of competitors. Each competitor has up to 50 minutes for this demonstration, which includes set-up, demonstration and take down. Judges will ask questions following the demonstration. Time used during questioning will not count as demonstration time. Visual aids such as props or models may be used to demonstrate the topic.

Time Format:

- Set-Up - Up to 10 minutes^{1,7}
- Demonstration - At least 20 minutes, not more than 30 minutes^{1,2,7}
- Questions - will have no bearing on the demonstration time^{2,7}
- Take Down - Up to 10 minutes⁷

2.4 Skills and Knowledge to be tested

Each competitor must prepare for the Job Skills Demonstration by:

- Providing a detailed health and safety plan with a description of the demonstration and the contest area (refer to chart in section 2.1)^{6,7,8}
- Preparing a 20-30 minute demonstration⁷
- Following the competition judging criteria provided in section 6.1 of this document.
- Identification of essential skills that will be used during the demonstration

Specific Information:

- Competitors must prepare their own digital and non-digital visual aids (signs, charts, transparencies, slides and diagrams)^{8,9}
- This contest is an individual demonstration; however, assistants may be used to set-up and take-down or to be a model during the demonstration
- The demonstration must be at least 20 minutes in length and must not exceed 30 minutes
- Competitors must present/demonstrate, not read from a script²
- Competitors must follow current occupational health and safety standards.
- There must be no coaching/assisting from teachers, instructors, mentors or audience members once the demonstration has begun. Any interference or assistance may result in disqualification of the competitor

Competitors should assume that their demonstrations will be viewed by the general public, other competitors, and may be photographed or videotaped. Competitors should be aware of and prepared for distractions in and around the competition area.

Essential Skills –, ¹Numeracy, ²Oral Communication, ⁵Reading Text, ⁷Thinking (Job task planning & organizing), ⁸Document Use, ⁹Digital

3 CONTEST DESCRIPTION

3.1 List of documents produced and timeline for when competitors have access to the documents.

DOCUMENT	DATE OF DISTRIBUTION VIA WEBSITE
Safety Plan	January 2017

3.2 Tasks that may be performed during the contest

Some examples of job skills that may be demonstrated include (but not limited to):

- Installing/repairing dry wall
- Installing a lock set on a door
- Servicing small engines
- Installing a light and switch
- Soldering copper tubing
- Creating a visual element for a video production
- Hairstyling
- Baking/Cooking
- Constructing a webpage
- Constructing a brick wall

4 EQUIPMENT, MATERIAL, CLOTHING

4.1 Equipment and material provided by Skills/Compétences Canada

- A space appropriate for conducting a demonstration
- 2 110/120 volt (15 amp) electrical outlets
- 2 power bars
- Two heavy duty tables approximately 0.75m by 1.5 m.
- Large waste container for cleanup
- A broom and dust pan
- Plastic tarp (9 X 12)
- Projection Screen (8' X 8')
- Portable microphone system

4.2 Equipment and material provided by the competitor

- All other equipment including, data projector, laptop, extension cords and remote must be provided by the competitor

4.3 Required clothing (Provided by competitor)

- Competitors must wear clothing appropriate for the demonstration

5 SAFETY REQUIREMENTS

5.1 Personal protective equipment (PPE) must be worn by all parties involved during the set-up, job skill demonstration, and take-down if necessary. Some examples of this are: the use of safety glasses, antistatic wrist bands and steel toed boots. Competitors who do not have the appropriate PPE may not be allowed to continue with their demonstration. Assistants or models will not be able to enter the competition area without the proper PPE.

5.2 Safety Plan

Competitors are responsible for ensuring that Occupational Health and Safety requirements are in compliance with the legislation of the host province see https://www.gov.mb.ca/labour/safety/pdf/2014_whs_act_regs.pdf for their particular demonstration. A safety plan including a description of the demonstration and the contest area must be submitted via email attachment to demonstrationsafety@gmail.com by **May 21, 2017**. The Occupational Health and Safety template can be found on the Skills/Compétences Canada national website under skill 84 - Job Skill Demonstration. Competitors will not be allowed to compete unless they have submitted an Occupational Health and Safety Plan with a description of the demonstration by the selected date.

6 ASSESSMENT

6.1 Points breakdown

Points Breakdown	Weight	Totals
Opening		
Introduces the skill to be demonstrated	3	
Outlines the process to be followed in the demonstration	5	
Identify essential skills to be used in the demonstration	2	10
Demonstration and Explanation		
Steps of the demonstration follow a logical progression:		
Initial steps lay out the groundwork of the demonstration	3	
Subsequent steps expand upon and develop out of these	4	
Final steps in the demonstration lead to a logical conclusion	3	10
Demonstration shows thoroughness		
Details in the explanation help to support each step of the process	4	
Each step makes the process clearer	3	
Although thorough and detailed, steps are easy to follow and understand	3	
Complexity of the demonstration	5	
Demonstration space is organized	3	
Demonstration space is effectively used	3	
Materials and resources are used effectively	3	
Essential skills have been demonstrated as identified	2	
Demonstration is within the 20-30 minute time limit	2	
Setup is within the required time limits	1	
Take-down is within the required time limit	1	
Competitor adheres to current occupational health and safety standards in accordance with the submitted, approved Safety Plan	2	32
Presentation		
The competitor uses trade-appropriate language in the demonstration	3	
The competitor explains any skills-specific terminology used in the demonstration	3	
The competitor uses voice appropriately: Tempo	5	
The competitor uses voice appropriately: Pitch	3	
The competitor uses voice appropriately: Projection	3	
The competitor conveys enthusiasm	5	
The competitor conveys confidence	5	
The competitor establishes audience rapport through both verbal and non-verbal elements.	3	
The competitor does not read from prepared script	2	
The competitor addresses safety procedures during the presentation	4	36

Closing and Application		
Closing summarizes the presentation	2	
Closing explains the practical uses of the skill demonstrated	4	6
Response to Questions		
Question 1: Competitor answers the question providing depth and insight	3	
Question 2: Competitor answers the question providing depth and insight	3	6
Totals	100	100

7 ADDITIONAL INFORMATION

7.1 Consecutive translation

If consecutive translation is required on site, the Skills/Compétences Canada Provincial/Territorial offices must advise Skills/Compétences Canada National Secretariat a minimum of 1 month prior to the competition or this service might not be guaranteed.

7.2 Test Project change at the Competition

Where the Test Project has been circulated to Competitors in advance, NTC shall change a maximum of 30% of the work content. Please refer to the Competition Rules.

7.3 Tie (No ties are allowed)

In the event of a tie, the competitor with the highest score in the demonstration and explanation criteria combined will be declared the winner. If a tie still remains the competitor with the highest score in the presentation criteria will be declared the winner.

7.4 Competition Rules

Please refer to the competition rules of the Skills Canada National Competition.

8 NATIONAL TECHNICAL COMMITTEE MEMBERS

Member Organization	Name	Email address
Alberta	Fred Mensch	
Saskatchewan – Chair	Janet Uchacz-Hart	janet@saskatooniec.ca
Newfoundland and Labrador	Tony Hillier	
Prince Edward Island	Michelle Williams	
Manitoba	Brenda Giesbrecht	
Ontario	Roseanne Toronchuk	
Nova Scotia	James MacDonald	